

**SINGAPORE MEDIATION CENTRE
NEUTRAL EVALUATION SERVICE RULES**

FEE SCHEDULE

1 Administrative Fee

- 1.1 The Administrative Fee is payable to the Singapore Mediation Centre (SMC) for administering the Neutral Evaluation service.
- 1.2 The Administrative Fee is non-refundable and is fixed in accordance with the table below:

Sum in Dispute (S\$)	Up to \$500,000	\$500,001 up to \$1,000,000	\$1,000,001 up to \$5,000,000	Above \$5,000,001
Fees (S\$) (including GST)	\$756	\$1,080	\$1,620	\$2,160

2 Neutral's Professional Fee

- 2.1 The Neutral's Professional Fee, charged at an hourly rate, is paid to the Neutral through SMC.
- 2.2 The Neutral's Professional Fee is payable for services including but not limited to conducting the preliminary conference, reading and evaluating materials submitted, hearing and evaluating parties' oral submissions, conducting site visits and undertaking any other work as is reasonably required to provide an Opinion.

3 Other Charges

Description	Charge (S\$)
Room rental in the Supreme Court	To be advised by SMC depending on room used
Lunch and refreshments	\$36.72 (including GST) per person per day
Staff Overtime (payable where the matter proceeds beyond 6.00 pm)	\$43.20 (including GST) per hour

Notes:

- (i) The rates quoted for fees and charges stated above are subject to GST at the prevailing rate.
- (ii) The rates mentioned in paragraph 3 are subject to change without notice.