

ADJUDICATION REVIEW APPLICATION FORM ARA-1

Adjudication Review Application Reference No.

GENERAL INSTRUCTIONS

Notice: A lodgment must be accompanied by the Adjudication Review Application Form (ARA-1) **and** payment of Fees (Regs. 10 and 14 of the prevailing Building and Construction Industry Security of Payment Regulations and SMC Fee Schedule) to be accepted by SMC.

1. Please submit via one of the following modes of lodgment:

(a) Physical lodgment:

- **Four (4) original duly completed and signed/stamped copies** of the Adjudication Review Application Form; and
- **Four (4) sets** of the accompanying documents **by hand** to:

Singapore Mediation Centre
1 Coleman Street, The Adelphi
#08-05,
Singapore 179803
Tel No: 6252 4226

Opening Hours:

(Mon to Fri, except public holidays)
9 am to 4:30 pm
Eve of Christmas / New Year / Chinese New Year
9 am to 12:00 pm

(b) Electronic lodgment:

See Rule 2 of the prevailing Supplementary Rules for Electronic Lodgment

2. Fees (mode of payment to be in accordance with the selected mode of lodgment):

(a) Physical lodgment:

See Rule 2.3 of the SMC Fee Schedule.

(b) Electronic lodgment:

See Rule 3 of the Supplementary Rules for Electronic Lodgment.

3. SMC will not accept any lodgment of documents by fax or post.
4. Documents which are submitted after the opening hours shall be treated as being lodged the next working day.
5. Please read and take note of the provisions of the prevailing SMC Adjudication Rules and Supplementary Rules for Electronic Lodgment.

ANNEX C

SECTION A RIGHT TO APPLY FOR REVIEW

Party Applying for Review ("Applicant")	Claimant / Respondent
Adjudication Application Reference No:	[click and start typing to add data]
Adjudicated Amount:	[SGD]
Claimed Amount:	[SGD]
Response Amount:	[SGD]
Adjudication Review Amount (Difference between Claimed Amount and Adjudicated Amount where Applicant is the Claimant):	[SGD]
Adjudication Review Amount (Difference between Adjudicated Amount and Response Amount where Applicant is the Respondent):	[SGD]
NOTES 1. Adjudication Review Amount shall be SGD100,000 or more before a Review Application can be lodged. 2. One (1) Adjudicator shall be appointed if the Adjudication Review Amount is SGD100,000 or more but is less than SGD1 million. 3. A panel of three (3) Adjudicators shall be appointed if the Adjudication Review Amount is SGD1 million or more. 4. The references to the "Adjudicated Amount", "Claimed Amount" and "Response Amount" in this Form ARA-1 shall be read as defined in the Act and the Regulations.	

SECTION B MANDATORY DECLARATION FOR SUPPLY CONTRACTS FOR THE RENTAL OF GOODS THAT ARE USED FOR CONSTRUCTION WORKS

As of present date, has any Assessor's Determination has been made pursuant to an application for relief under Part 8 of the COVID-19 (Temporary Measures) Act 2020? <input type="checkbox"/> Yes <input type="checkbox"/> No
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SECTION C LIST OF ATTACHMENTS (Please provide four (4) sets of each attachment)

<input type="checkbox"/> Proof of Payment of Adjudicated Amount to SMC's Trust Account (where Applicant is the Respondent) <input type="checkbox"/> Copy of the Adjudication Determination <input type="checkbox"/> Copy of the Adjudication Application <input type="checkbox"/> Copy of the Adjudication Response <input type="checkbox"/> Copy of the Assessor's Determination made pursuant under Part 8 of the COVID-19 (Temporary Measures) Act 2020 (if applicable)
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SECTION D – PAYMENTS

PAYMENT FOR ADJUDICATION REVIEW APPLICATION FEE AND DEPOSIT FOR THE ADJUDICATOR FEE

Payment via Telegraphic transfer only:

Adjudication Review Application Fee

- ☐ Application Fee of SGD SGD1,308 (inclusive of GST); and

Deposit for Adjudicator(s) Fee

- ☐ Deposit of SGD [] (10% of the claimed amount* in SOP/AA [] of [] or SGD33,600, whichever is the lower).

Payment by Cheque/Cashier's Order only:

Cheque/Cashier's Order* No. [] of amount: SGD [], being:

Adjudication Review Application Fee

- ☐ Application Fee of SGD SGD1,308 (inclusive of GST); and

Deposit for Adjudicator(s) Fee

- ☐ Deposit of SGD [] (10% of the claimed amount* in SOP/AA [] of [] or SGD33,600, whichever is the lower).

Pursuant to the Building and Construction Industry Security of Payment Regulations (“the Regulations”), SMC shall be entitled to collect additional deposits, where applicable, in the manner set out in the Regulations.

** “claimed amount” means the whole or part of any progress payment claimed by a Claimant in a payment claim and includes any interest payable under the Building and Construction Industry Security of Payment Act.*

Please be reminded that the complete banking details below is only for payment of the

Adjudication Review Application Fee and Deposit for the Adjudicator Fee.

Name of Organisation:	Singapore Mediation Centre
UEN:	199705560Z
Name of Bank:	UOB Bank
Account's Name:	Singapore Mediation Centre
Account No:	1463028481
Branch Code:	046
Bank Code:	7375
Swift Code:	UOVBSGSG
Bank Address:	1 Coleman Street, #01-14A, The Adelphi, Singapore 179803
PayNow ID:	199705560ZADJ

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PAYMENT INSTRUCTIONS FOR ADJUDICATED AMOUNT TO ANB (SECTION 18(3) OF THE ACT)

Where the Applicant is the Respondent, the Adjudicated Amount shall be paid only into the following bank account ("Trust Account"):

Account Name:	BCISOPA ANB - ADJUDICATED AMOUNT CLIENT ACCOUNT
Bank:	United Overseas Bank Limited
Account Number:	6313080185
Swift Code:	UOVBSGSG
Bank Code:	7375
Branch Code:	630
Bank Address:	United Overseas Bank Limited
	80 Raffles Place
	Singapore 048624

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Sections E and F below are to be completed only if the information is different from the last provided information at conclusion of originating Adjudication Application..

SECTION E INFORMATION ON CLAIMANT

Name of Claimant: (Entity Name/Name as in NRIC*)	[Click and start typing to add data]
ACRA Registration/Identification Number*:	[]
Service Address:	[] Postal Code: [] Tel No: [] Fax No: [] Email Address: []
Name/Designation of Authorised Representative:	[] Email Address: []
Contact Particulars of Legal Representatives (if applicable)	
Name:	[]
Law Firm:	[]
Service Address:	[] Postal Code: [] Tel No: [] Fax No: [] Email Address: []
Reference Number:	[]

SECTION F INFORMATION ON RESPONDENT

Name of Respondent: (Entity Name/Name as in NRIC*)	[]
ACRA Registration/Identification Number*:	[]
Service Address:	[] Postal Code: [] Tel No: [] Fax No: [] Email Address: []
Name/Designation of Authorised Representative:	[] Email Address: []
Contact Particulars of Legal Representatives (if applicable)	
Name:	[]
Law Firm:	[]
Service Address:	[] Postal Code: [] Tel No: [] Fax No: [] Email Address: []
Reference Number:	[]

ANNEX C

The Applicant applies for an Adjudication Review of the Adjudication Determination under the Act and the Regulations and requests the Authorised Nominating Body to appoint Adjudicator(s) for the Adjudication Review. The Applicant agrees to abide by the Rules.

Name of Applicant/Authorised Representative:	[]
Authorised Signature & Organisation Stamp (if applicable):	[]
Date:	[] (dd/mm/yy)

OFFICIAL USE	
Lodgment Date and Time:	
Remarks (if any):	