

**ADJUDICATION RESPONSE FORM AR-1**

Adjudication Application Reference No. [ ]

**INSTRUCTIONS**

Notice: A lodgment must be accompanied by the Adjudication Response Form (AR-1) (Reg. 8 of the prevailing Building and Construction Industry Security of Payment Regulations) to be accepted by SMC.

- Please submit via one of the following modes of lodgment:
  - Physical lodgment:
    - Two (2) original duly completed and signed/stamped copies** of the Adjudication Response Form; and
    - Two (2) sets of the accompanying documents by hand to:**

Singapore Mediation Centre 1 Coleman Street, The Adelphi #08-05, Singapore 179803 4226	<u>Opening Hours:</u> (Mon to Fri, except public holidays) 9 am to 4:30 pm Eve of Christmas / New Year / Chinese New Year Tel No: 6252 9 am to 12:00 pm
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  - Electronic lodgment:  
See Rule 2 of the prevailing Supplementary Rules for Electronic Lodgment
- SMC will not accept any lodgment of documents by fax or post.
- Documents which are submitted after the opening hours shall be treated as being lodged the next working day.
- Please read and take note of the provisions of the prevailing SMC Adjudication Rules and Supplementary Rules for Electronic Lodgment.

**SECTION A  
INFORMATION ON RESPONDENT**

Name of Respondent: (Entity Name/Name as in NRIC*)	[Click and start typing to add data]
ACRA Registration/Identification Number*:	[ ]
Service Address:	[ ] Postal Code: [ ] Tel No: [ ] Fax No: [ ] Email Address: [ ]
Name/Designation of Authorised Representative:	[ ] Email Address: [ ]
<b>Contact Particulars of Legal Representatives (if applicable)</b>	
Name:	[ ]
Law Firm:	[ ]
Service Address:	[ ] Postal Code: [ ] Tel No: [ ] Fax No: [ ]

**ANNEX B**

	Email Address: [ ]
Reference Number:	[ ]

**SECTION B  
INFORMATION ON CONTRACT**

Date of <u>Main Contract</u> :	[ ] (dd/mm/yy)
Project Title or Reference (or a brief description of the project):	[ ]
Contract Number (or a brief description of the contract made with Claimant):	[ ]
Date of Contract:	[ ] (dd/mm/yy)
Contract Type:	<input type="checkbox"/> Construction contract <input type="checkbox"/> Supply contract
Nature of Dispute (Applicable to Construction Contract only):	<input type="checkbox"/> Disputed payment response <input type="checkbox"/> Failure to provide payment response <input type="checkbox"/> Accepted response amount not fully paid

**SECTION C  
INFORMATION ON ADJUDICATION RESPONSE**

Please identify the documents that constitute the Adjudication Response in the space provided below:
[ ]

The Respondent agrees to abide by the prevailing SMC Adjudication Rules.

Name of Respondent/Authorised Representative:	[ ]
Authorised Signature & Organisation Stamp (if applicable):	
Date:	[ ] (dd/mm/yy)

<b>OFFICIAL USE</b>	
Lodgment Date and Time:	
Remarks (if any):	