

# Collaborative Family Practice

## REGISTRATION FORM

### Dates

(Please tick)

- 19 November 2018  
 20 to 21 November 2018  
 22/23 November 2018

### Workshop

- Interest-based Conflict Management  
 Collaborative Family Practice Workshop  
 Collaborative Family Practice Assessment

### Registration Fee

(inclusive of GST)

- \$300.00  
 \$1819.00  
 \$802.50

## PERSONAL PARTICULARS

### Salutation

- Dr       Mr       Ms       Others:

**Name** (as appears in NRIC / Passport;  
please underline family name)

\_\_\_\_\_

**NRIC / Passport No**

\_\_\_\_\_

**Designation**

\_\_\_\_\_

**Organisation**

\_\_\_\_\_

**Address**

\_\_\_\_\_

\_\_\_\_\_

**Contact No**

Mobile \_\_\_\_\_ Office \_\_\_\_\_

**Email Address**

\_\_\_\_\_

**Highest Qualification**

\_\_\_\_\_

**Dietary Requirements**

- Halal       Vegetarian       None       Others:

**Mediation / Negotiation  
Course Attended**

Organiser : \_\_\_\_\_

Course Date : \_\_\_\_\_

Course Title : \_\_\_\_\_

## PAYMENT DETAILS

Please make cheque payable to **'Singapore Mediation Centre'**.

- Individual (Cheque Number: \_\_\_\_\_ )  
 Organisation (Please fill in the details below)

### Bill Fees to

Company Name : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Billing Address : \_\_\_\_\_  
Telephone No : \_\_\_\_\_  
Email Address : \_\_\_\_\_  
SUB-BU Code : \_\_\_\_\_ (If applicable, for Government organisation only)

Please mail completed form and cheque to:

### Singapore Mediation Centre

1 Supreme Court Lane, Level 4  
Singapore 178879

You may also fax the form to **+65 6333 5085**, or email to **suhartini@sal.org.sg**

## TERMS & CONDITIONS

1. Placement in the workshop will be reserved on a first-come, first-serve basis.
2. Workshop registration fee includes programme materials. It also includes 1 lunch and 2 tea breaks per workshop day.
3. If you require an invoice to make payment, please note that we need a minimum of 10 working days to process the invoice. Early bird discount is only applicable to payment that is received by SMC before the early bird registration fee closing date. All other payments are to reach SMC before the specified closing date for registration in order to secure a place in the workshop.
4. Please note that the following penalty charges will be imposed for cancellation of registration:
  - a. where cancellation notice is received by SMC between 10 working days or more before the date of the workshop: \$214 (inclusive of GST)
  - b. where cancellation notice is received by SMC less than 10 working days before the date of the workshop: Full amount. Workshop fees paid will be non-refundable.
5. An administrative fee of \$74.90 (inclusive of GST) will be imposed for each change per course and/or replacement of participant. No changes will be made until SMC receives the administrative fee. Postponement less than 10 working days before the date of the workshop or MSA will be treated as cancellation (see 4b).
6. An administrative fee of \$74.90 (inclusive of GST) will be imposed for each replacement of participant.
7. No show will be treated as cancellation (see 4b).
8. SMC reserves the right to cancel a workshop or MSA and to change published details without prior notice. SMC also reserves the right to change the terms and conditions at any time.

I have read and agree to the above.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## PERSONAL DATA PROTECTION ACT (PDPA) CONSENT CLAUSE

**YES**, I consent to the use and disclosure of the personal data provided in this form to SMC and its parent company, the Singapore Academy of Law (SAL), its respective agents and authorised service providers, for the purposes of receiving and providing relevant information about SMC and the SAL group including its programmes, products and services.

**NO**, I do not consent to the use and disclosure of the personal data provided in this form to SMC and its parent company, the Singapore Academy of Law (SAL), its respective agents and authorised service providers, for the purposes of receiving and providing relevant information about SMC and the SAL group including its programmes, products and services.

### Photos

Please note that photographs may be taken during the event may be used in SMC's collaterals, reports and other publicity material. If you do not wish to have your photograph taken, please do inform the photographer.

Name: \_\_\_\_\_

Date: \_\_\_\_\_